MINUTES of the Regular/Planning Meeting of Council of the Corporation of the Municipality of Central Elgin held on Monday, October 28, 2019 at 8:10 p.m. in the Council Chambers. Mayor Martyn apologized for the late start but explained that it was due to a public meeting respecting a zoning by-law amendment.

Roll Call
Council: Mayor Sally Martyn, Deputy Mayor Tom Marks, Councillor Karen Cook, Councillor Dennis Crevits; Councillor Bill Fehr and Councillor Colleen Row
Staff: Donald N. Leitch, CAO/Clerk, Geoff Brooks, Director of Infrastructure & Community Services, Ramona Nordemann, Director of Finance/Treasurer, Chris McDonough, Director of Fire Rescue Services/Fire Chief, Anouschka Van den Bosch, Manager of H/S & H/R, Jim McCoomb, Manager of Planning Services, CEPO, Kevin McClure, Planners, CEPO and Dianne Wilson, Deputy Clerk/Records Management Coordinator
Regrets: Councillor Fiona Roberts & Lloyd Perrin, Director of Asset Management & Development Services

Addendum

Moved C. Row; Seconded B. Fehr
THAT: Council approve the "Addendum to the Agenda" for Monday, October 28, 2019 being the following items:

- By-law 2423 – Execution of an Agreement with Ducks Unlimited Canada respecting Port Stanley Lagoons and
- Environmental Committee – applicants CARRIED.

Disclosure of Pecuniary Interest and the General Nature Thereof
None.

Adoption of Minutes
None.

Delegation(s)
None.

Correspondence (Action)

1. 2019 Belmont Santa Claus Parade
   Special Event Permit Application received for 2019 Belmont Santa Claus Parade.

   Moved T. Marks; Seconded C. Row
   THA T: The Council of the Corporation of the Municipality of Central Elgin approve the "Special Event Permit" for the 2019 Belmont Santa Claus Parade, as set out in its application dated October 3, 2019:
The organizers providing liability insurance in the amount of $5 million dollars naming the County of Elgin and the Municipality of Central Elgin as co-insured and held harmless;

- The final schedule and location of the event being approved by the Director of Infrastructure & Community Services;
- Approval being obtained from the County of Elgin regarding the temporary closure of Belmont Road for the Parade on December 1; and
- Council authorize the CAO to sign, on behalf of the Municipality, the "application" for Erection of Banner" form. CARRIED.

**Correspondence (for Council's Information)**

1. **Child Care Program during Conferences**  
   Correspondence received from Municipality of East Ferris seeking support for their resolution regarding a child care program during conferences.

2. **County of Elgin**  
   Copy of County Council Highlights from their meeting dated Tuesday, October 8th, 2019.

3. **Provincial Policy Statement**  
   Copy of correspondence received from the Township of West Elgin respecting the Provincial Policy Statement.

4. **Conservation Authority Levies**  
   Correspondence received from the Township of Springwater respecting Conservation Authority Levies.

5. **Upper Thames River Conservation Authority**  
   Correspondence received from Upper Thames River Conservation Authority respecting programming.

6. **County of Elgin**  
   Email correspondence received from the County of Elgin respecting Crosswalk and Traffic Calming Policy.

7. **County of Elgin Land Division Committee**  
   Notice of Decision received from County of Elgin Land Division Committee respecting E59/19, Ryder & Kipp.

8. **County of Elgin**  
   Correspondence received from Steve Evans, Manager of Planning, County of Elgin advising of Notice of Draft Approval - 34T-CE1901, Domus Developments.
Council discussed Item #6 – County of Elgin correspondence regarding crosswalk and traffic calming policy. It was suggested that Council may wish to include money for this item in their 2020 Budget. It was also noted that crossovers are needed in both Port Stanley and Belmont. G., Brooks advised that the approximate cost of a pedestrian crossover is $40,000. No further discussion took place at this time.

Moved T. Marks; Seconded C. Row;
THAT: Correspondence Items #1 through #8 (inclusive) be received as information and filed. CARRIED.

Reports

Central Elgin Planning Office

CEP 62-19 Application to Amend Township of Yarmouth By-law 1998 - 145 St. George Street - Ben Vanmeppelen-Scheppink

Moved T. Marks; Seconded B. Fehr;
THAT: Report CEP.62.19 be received as information.
AND THAT: Direction be given by Council to prepare a site-specific draft amendment to the Zoning By-law to permit the construction of two (2) additions to the existing church at 145 St. George Street on lands that may be legally described as Registered Plan 28 Block H Part of Lot 2 Blocks; J & K Part of Lot 1 and Reference Plan 11R2263; Part 2 and Part of St. George Street Closed, geographic Township of Yarmouth, now Municipality of Central Elgin; AND FURTHER THAT: A date for a public meeting be scheduled for Monday, November 25th, 2019 @ 7:20 p.m. in accordance with Ontario Regulation 545/06 as amended. CARRIED.

Bill 108 - Presentation by Planning Office
K. McClure, Planner, CEPO, provided a powerpoint presentation to Council and staff advising of the changes to the planning application process as a result of Bill 108. Mayor Martyn thanked Mr. McClure for the update.
Councillor Row referred to shorter timelines and inquired if this would affect applications. J. McCoomb noted he is confident that applications will be processed within new deadlines.

Chief Administrative Officer

CAO 54-19 Fill Vacancy - Port Stanley BIA Board of Management

Moved T. Marks; Seconded B. Fehr;
THAT: The Council of the Corporation of the Municipality of Central Elgin approve the appointment of Caroline Thompson to fill the current vacancy on the Port Stanley BIA Board of Management effective immediately, as recommended by the Board as per Report CAO 54-19. CARRIED.
**Director of Infrastructure & Community Services**

ICS 11-19 McCredie Drain Improvements

Moved B. Fehr; Seconded T. Marks;
THAT: The Council of the Municipality of Central Elgin appoint Brad Bunke, P.Eng, of GM BluePlan Engineering Limited to prepare a report under Section 78 of the Ontario Drainage Act to improve the McCredie Drain due to the urban development from Harvest Run Subdivision by Doug Tarry Limited as per Report ICS 11-19. CARRIED.

ICS 12-19 Investing in Canada Infrastructure Program

Moved D. Crevits; Seconded K. Cook;
THAT: Council receive Report ICS-12-19 as information.
AND THAT: Council direct staff to submit an application to the Investing in Canada Infrastructure Program's Community, Culture and Recreation Stream for the Eastwood Park Upgrades and the Belmont & Port Stanley Arena upgrades as per said Report;
AND FURTHER THAT: Council identify that their first priority is the Eastwood Park Upgrades application. CARRIED.

**Director of Financial Services/Treasurer**

None.

**Director of Fire Rescue Services/Fire Chief**

FS 13-19 Monthly Alarm Activities Report (September/19)

Moved C. Row; Seconded D. Crevits;
THAT: Report FS-13-19 "Monthly Alarm Activities Report" for September 2019 be received as information. CARRIED.

**Director of Asset Management & Development Services**

None.

**By-laws**

By-law 2415 - 480 Sunset Drive Drain- FIRST & SECOND READING
By-law 2419 - Heads & Beds - St. Joseph's Health Care - St. Thomas Facility
By-law 2420 - Confirmatory By-law
By-law 2421 - ZBA, 496 Spring Street

Moved T. Marks; Seconded B. Fehr;
THAT: By-laws 2415, 2419, 2420 and 2421 be taken collectively. CARRIED.
Moved T. Marks; Seconded D. Crevits;
THAT: By-laws 2415, 2419, 2420, and 2421 be read a FIRST and a SECOND TIME. CARRIED.

Moved B. Fehr; Seconded T. Marks;
THAT: By-laws 2419, 2420 and 2421 be read a THIRD TIME and FINALLY PASSED. CARRIED.

By-law 2423 - Conservation Agreement - Ducks Unlimited Canada

Moved D. Crevits; Seconded B. Fehr
THAT: By-law 2423 be read a FIRST and a SECOND TIME. CARRIED.

Moved T. Marks; Seconded D. Crevits
THAT: By-law 2423 be read a THIRD TIME and FINALLY passed. CARRIED.

Public Notice
None.

Resolutions

1. Environmental Committee – applicants

Moved C. Row; Seconded T. Marks
WHEREAS Council recognized the formation of the Environmental Committee and its terms of reference on September 9, 2019;
AND WHEREAS Council directed staff to seek 2 members of the public to participate on the Committee;
NOW THEREFORE BE IT RESOLVED THAT the following persons in addition to Mayor Martyn, Councillor Row and members of municipal staff be appointed to the Environmental Committee for Central Elgin:
• Julie Berry and Diane Dubois (public representatives) and
• Emily Febrey – Catfish Creek Conservation Authority
• Betsy McClure – Kettle Creek Conservation Authority
• Jessica Lang – Southwestern Public Health CARRIED.

2. Climate Emergency

Moved B. Fehr; Seconded T. Marks
THAT: The Corporation of the Municipality of Central Elgin officially declare a climate emergency for the purposes of joining a national and international movement and to provide a lens through which all policies and opportunities can be viewed;
AND THAT: Staff and the Environmental Advisory Committee be directed to identify target areas in municipal policy through which specific changes can have the greatest impact to reduce our carbon footprint and therefore, our local impact on climate change. CARRIED.

Regular/Planning Mtg. – Monday, October 28-19
New Business

1. Waste Management
   Councillor Cook inquired if leaf and yard waste collection could now be provided to urban area on Sunset Road - John Wise Line south to Fruit Ridge Line since waste management is being operated "in house". Council discussed noting that this request will generate inquiries/requests for other areas throughout the municipality. Staff agreed that other areas will want this service. G. Brooks noted that this service will have additional costs. He suggested that he prepare a report for a future meeting for Council's consideration. Council agreed with this approach.

2. Fuelling of OPP vehicles
   Deputy Mayor Marks raised issue of OPP vehicles "fuelling up" at City of St. Thomas stations when Central Elgin and the entire County provides the same service. He suggested OPP should be loyal to businesses that they serve. Mayor Martyn indicated that she would bring forward the concern at the next Police Services Board meeting.

Closed Session
The following members of Council and municipal staff remained for Closed Session:
Mayor Sally Martyn, Deputy Mayor Marks, Councillor Dennis Crevits, Councillor Karen Cook, Councillor Bill Fehr, Councillor Colleen Row, Donald N. Leitch, CAO/Clerk, G. Brooks, Director of Infrastructure & Community Services; Ramona Nordemann, Director of Finance/Treasurer, Anouschka Van den Bosch, Manager of HS & H/S and Dianne Wilson, Deputy Clerk/Records Management Coordinator

Moved C. Row; Seconded B. Fehr
THAT: Council proceed into "Closed Session" at 9:25 p.m. in order to address a matter pertaining to:
   - Labour Relations or Employee Negotiations and
   - Personal Matters about an Identifiable Individual  CARRIED.

Moved B. Fehr; Seconded D. Crevits
THAT: Council adjourn from "Closed Session" and return to "Open Session" at 9:35 p.m. CARRIED.

The following was reported out of Closed Session:

Moved T. Marks; Seconded D. Crevits
THAT: Report CAO 56-19 "Recruitment – Fire Services Coordinator" be received as confidential information. CARRIED.

Moved C. Row; Seconded B. Fehr
THAT: Council approve the appointment of Nigel Howcroft and Dan McNeil to serve as community representatives on the Port Stanley Harbour Secondary Plan Steering Committee as per Confidential Report CAO 57-19. DEFEATED.

Moved T. Marks; Seconded K. Cook
THAT: Council approve the appointment of Dan McNeil to serve as community representatives on the Port Stanley Harbour Secondary Plan Steering Committee as per Confidential Report CAO 57-19. CARRIED. DEFEATED.
Moved B. Fehr; Seconded C. Row
THAT: Council approve the appointment of Nigel Howcroft to serve as community representative on the Port Stanley Harbour Secondary Plan Steering Committee as per Confidential Report CAO 57-19. CARRIED.

Adjournment

Moved D. Crevits; Seconded T. Marks
THAT: The Regular/Planning Meeting of Council dated Monday, October 28, 2019 be adjourned at 9:43 p.m. and the next Regular Meeting of Council be scheduled for Tuesday, November 12, 2019. CARRIED.

The meeting was adjourned at 9:43 p.m.